



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS
OFFICE OF THE ADJUTANT GENERAL, CALIFORNIA NATIONAL GUARD
9800 GOETHE ROAD - P.O. BOX 269101
SACRAMENTO, CALIFORNIA 95826-9101

CARSD-J1

4 November 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Additional Duty Appointment – State Sexual Assault and Response Coordinator (SARC)

1. Effective 4 November 2005, the following service members are appointed as State Sexual Assault and Response Coordinators for the California National Guard:

a. MAJ Philip Andrew Holcombe, JFHQ, California National Guard.

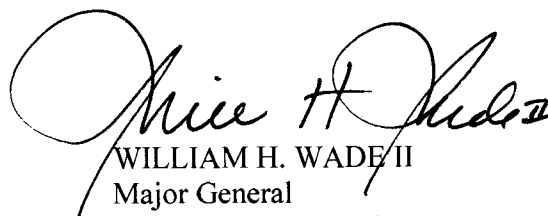
b. Mr. Robert Joseph May, JFHQ, California National Guard.

2. Authority: Memorandum, NGB-J1, dated 19 July 2005, Subject: State Sexual Assault and Response Coordinator (J1-05-044).

3. Purpose: Overall management of the sexual assault education and prevention, training and victim advocacy program; oversight of the Unit Victim Advocate (UVA) in the performance of their duties; ensuring that victims receive guidance and emotional support during administrative, medical, investigative, and legal procedures; maintaining liaisons with civilian and military authorities; tracking and maintaining a roster of UVAs and the services they provide to victims; and serving as a permanent member of the Sexual Assault Review Board.

4. Period: Until officially relieved or released from appointment.

5. Special Instructions: Individual will become familiar with NGB Sexual Assault Victim Service Resources Guide and NGB Commander's Checklist for Responding to Allegations of Sexual Assault. Individual may not begin responding to victims until they have received appropriate training.


WILLIAM H. WADE II
Major General
The Adjutant General

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